



Montgomery House

WARRIOR RUN AREA PUBLIC LIBRARY

Employment Application

Instructions: *Print or type clearly in black or blue ink. Sign and date the form.*

PERSONAL INFORMATION

First Name:

Last Name:

Contact Phone:

Email:

Address:

Social Security Number:

This position requires PA Criminal History and Child Abuse Clearances. Will you be able to successfully deliver these items at a potential interview?

Have you been convicted of or pleaded no contest to a felony within the last five years?

If yes, please explain:

AVAILABILITY

This position requires some evening and weekend hours. Please indicate your availability.

Days/Hours

Mon. Tue. Wed. Thu. Fri. Sat.

When are you available to start work?

EDUCATION

Name and Address of School

Major/Degree/Diploma

Graduation Date

EXPERIENCE

Library Skills, Qualifications, Experience:

Customer Service Skills, Qualifications, Experience:

Technology Skills, Qualifications, Experience:

Licenses, Training, Awards, Unique Skills:

EMPLOYMENT HISTORY

Present or last position

Employer:

Address:

Supervisor:

Position Title

Phone:

Email:

From:

To:

Responsibilities:

Salary:

Reason for Leaving:

Previous Position

Employer:

Address:

Supervisor:

Position Title

Phone:

Email:

From:

To:

Responsibilities:

Salary:

Reason for Leaving:

May we contact your present employer?

YES

NO

REFERENCES - Please list three individuals unrelated to you

Name/title

Address

Phone

Occupation

I certify that information contained in this application is true and accurate. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature

Date